

The purpose of the Clothes Closet is to provide students with clothing appropriate for student teaching, internships, job interviews and other functions for which they may not be able to afford clothing.

## Guidelines for donation of items to C<sup>3</sup>

- Professional attire is the order of the day, meaning, please consider clothing that would be appropriate for classrooms, offices and conference spaces.
- New is preferred. Clothing such as shirts, slacks, pants, skirts, jackets, vests, sweaters and ties must be clean, without missing buttons or snaps and only VERY gently used. Shoes should be the same size for both feet and clean. Belts and scarves should not show any wear.
- Only new socks and nylons will be accepted and should still be in packaging.
- Outer wear such as overcoats and trench coats are also welcome. Gloves and head coverings may be accepted as well.
- Hangers should accompany donations that need to be hung.
- Donations that do not meet this standard will be discarded. Nothing in bags please.

Items may be left at the Office of Religious and Spiritual Life during weekly work hours. Student referrals can be made here as well.

